



New Postdoctoral Associates Orientation

Brian Barton

bbarton@fsu.edu



Blackboard

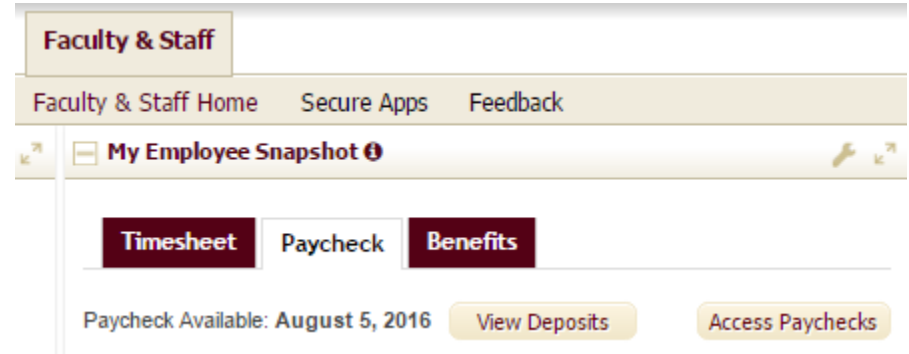
- What is it, and how does the University use it?
- What do you do in it?
- How do you get into it?
 - Go to www.my.fsu.edu
 - Log-in
 - Click on Bb



myFSU & Blackboard

- Other Uses:

- You can access
 - HR / paycheck info
 - Benefits
 - Organizational information
 - FSU Card
 - Virtual parking permit
 - Request your own Blackboard site
 - Webmail
 - Qualtrics surveys
 - Request security roles



FSUCard



Travel Award Administration

- Reimbursement Procedures

- We are proactive

- Give you spending guidelines
 - We send you a pdf-fillable form
 - We put in your Travel Authorization
 - You submit the receipts to us
 - You will need to enter/approve in OMNI
 - The University reimburses you



Air Travel



Ground Transportation



Foreign Travel



Travel Card